

Cabinet work programme

2 January 2024



What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council. The work programme is updated regularly.

What is a key decision?

Key decisions are defined as decisions that are likely:

1. to incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
2. to award a revenue or capital grant of over £25,000 or
3. to agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

What does the work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- when those decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers.

Exempt or confidential decisions

This work programme gives notice of any cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

Who are the Cabinet members?

Cabinet is made up of the Leader of the Council and up to nine further members. The leader has allocated portfolios to Cabinet members as follows:

- [Councillor Bethia Thomas](#) – Council Leader and Cabinet member for climate action and the environment, strategic partnerships and place
- [Councillor Mark Coleman](#) – Deputy Council Leader and Cabinet member for environmental services and waste
- [Councillor Sue Caul](#) – Cabinet member for affordable housing, infrastructure, development and governance
- [Councillor Andy Crawford](#) – Cabinet member for finance and property
- [Councillor Debra Dewhurst](#) – Cabinet member for leisure centres and community buildings
- [Councillor Lucy Edwards](#) – Cabinet member for communications
- [Councillor Neil Fawcett](#) – Cabinet member for economic development
- [Councillor Andy Foulsham](#) – Cabinet member for corporate services, policy and programmes
- [Councillor Diana Lugova](#) – Cabinet member for planning and development management
- [Councillor Helen Pighills](#) – Cabinet member for community health and wellbeing

How do I make contact?

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet Members are available on the Council's website www.whitehorsedc.gov.uk or by clicking on the Cabinet members' names above.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively, documents are available at The Abbey House, Abbey Close, Abingdon, OX14 3JE.

How to make representations to the Cabinet

Members of the public may make a statement or ask a question at a Cabinet meeting on an issue on the Cabinet agenda. To do so, the public must register their intention to speak by 12 noon on the working day before the meeting. To register please contact Democratic Services by e-mail: democratic.services@southandvale.gov.uk.

In advance of a decision being made, you may also submit documents to the decision-maker.

This work programme is subject to change

The dates listed for each forthcoming decision are the earliest dates for items to come forward.

Cabinet work programme

| DECISION, PURPOSE AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE | KEY DECISION AND REASON | DECISION MAKER AND EARLIEST DECISION DATE | CABINET MEMBER | DATE FIRST ON WORK PROGRAMME | PRINCIPAL CONSULTEES INCLUDING COMMITTEES | CONTACT OFFICER | DOCUMENTS TO BE USED BY THE DECISION MAKER |
|---|-------------------------|---|---------------------------|------------------------------|---|---|--|
| JANUARY 2024 DECISIONS | | | | | | | |
| Sparsholt Sewage Treatment Works - to replace the existing plant | KEY | Head of development and corporate landlord 11 Jul 2019 | Councillor Mark Coleman | 13 Jun 2019 | | John Backley john.backley@southandvale.gov.uk | Officer key decision form |
| Faringdon Leisure Centre - to award a contract to replace the pool filter | KEY | Cabinet member for leisure centres and community buildings 16 Dec 2022 | Councillor Debra Dewhurst | 18 Nov 2022 | | Jan Smith jan.smith@southandvale.gov.uk | Cabinet member decision form |
| Car park refurbishment project - to award a contract for refurbishments | KEY | Cabinet member for environmental services and waste 24 Mar 2023 | Councillor Mark Coleman | 24 Feb 2023 | | John Backley john.backley@southandvale.gov.uk | Cabinet member decision form |
| Partnership grants - to award the 2024/25 to 2028/29 revenue grants | KEY | Cabinet member for community health and wellbeing 20 Oct 2023 | Councillor Helen Pighills | 22 Sep 2023 | | Cheryl Reeves cheryl.reeves@southandvale.gov.uk | Cabinet member decision form |
| Wantage Leisure Centre - to award a contract to carry out decarbonisation work | KEY | Cabinet member for leisure centres and community buildings 20 Oct 2023 | Councillor Debra Dewhurst | 22 Sep 2023 | | Jan Smith jan.smith@southandvale.gov.uk | Cabinet member decision form |

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| Custodianship and management of countryside land - to award a contract for three sites | KEY | Cabinet member for finance and property 9 Nov 2023 | Councillor Andy Crawford | 12 Oct 2023 | | Tim Sonnex tim.sonnex@southandvale.gov.uk | Cabinet member decision form |
| UK Shared Prosperity Fund - to award UK Shared Prosperity Fund E2: Community and Neighbourhood Infrastructure Projects Funding | KEY | Head of development and corporate landlord 10 Nov 2023 | Councillor Neil Fawcett | 13 Oct 2023 | | Nick King nick.king@southandvale.gov.uk | Officer key decision form |
| UK Shared Prosperity Fund - Assumption of financial risk for UK Shared Prosperity Fund interventions | KEY | Leader of the Council 10 Nov 2023 | Councillor Bethia Thomas | 13 Oct 2023 | | Nick King nick.king@southandvale.gov.uk | Cabinet member decision form |
| White Horse leisure and Tennis Centre - to award a contract to carry out decarbonisation work | KEY | Cabinet member for leisure centres and community buildings 29 Nov 2023 | Councillor Debra Dewhurst | 1 Nov 2023 | | Jan Smith jan.smith@southandvale.gov.uk | Cabinet member decision form |
| Car Park Fees 2024/25 - to approve the fees | | Head of development and corporate landlord 4 Dec 2023 | Councillor Mark Coleman | 4 Dec 2023 | | John Backley john.backley@southandvale.gov.uk | Officer key decision form |

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FEBRUARY DECISIONS

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| Play areas - to provide a maintenance service for existing play areas | KEY | Cabinet member for community health and wellbeing 12 Aug 2022 | Councillor Mark Coleman | 15 Jul 2022 | | John Backley john.backley@southandvale.gov.uk | Cabinet member decision form |
| Rural England Prosperity Fund - to award round 1 grant funding | KEY | Head of development and corporate landlord 10 Nov 2023 | Councillor Neil Fawcett | 13 Oct 2023 | | Nick King nick.king@southandvale.gov.uk | Officer key decision form |
| Hackney Carriage Tariff - to approve a new tariff | KEY | Cabinet member for community health and wellbeing 30 Jan 2024 | Councillor Helen Pighills | 2 Jan 2024 | | Diane Foster diane.foster@southandvale.gov.uk | Cabinet member decision form |
| Garden waste service - to approve a new approach to the council's garden waste service | KEY | Cabinet 9 Feb 2024 | Councillors Mark Coleman and Andy Foulsham | 1 Nov 2023 | Joint Scrutiny Committee 29 January 2024 | Sally Truman, Scott Williams sally.truman@southandvale.gov.uk scott.williams@southandvale.gov.uk | Cabinet report |
| Corporate Plan 2024-2028 - to agree an approach to the new corporate plan | No | Cabinet 9 Feb 2024 | Councillor Andy Foulsham | 25 Aug 2023 | Scrutiny Committee 5 February 2024 | Tim Oruye tim.oruye@southandvale.gov.uk | Cabinet report |

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| Climate Action Fund - Policy and Guidance - to update the policy and guidance for 2024/25 | KEY | Cabinet 9 Feb 2024 | Councillor Bethia Thomas | 15 Dec 2023 | | Chloe Bunting chloe.bunting@southandvale.gov.uk | Cabinet report |
| Treasury Management Mid-Year Monitoring Report 2023/24 - to consider the report and make recommendations to Council | No | Cabinet 9 Feb 2024 | Councillor Andy Crawford | 23 Oct 2023 | Joint Audit and Governance Committee 30 January 2024 | Simon Hewings simon.hewings@southandvale.gov.uk | Cabinet report |
| Treasury Management and Investment Strategy 2024/25 - to recommend Council to approve the strategy | No | Cabinet 9 Feb 2024 | Councillor Andy Crawford | 23 Oct 2023 | Joint Audit and Governance Committee 30 January 2024 | Simon Hewings simon.hewings@southandvale.gov.uk | Cabinet report |
| Capital Strategy 2024/25 to 2033/34 - to recommend Council to approve the strategy | No | Cabinet 9 Feb 2024 | Councillor Andy Crawford | 23 Oct 2023 | | Simon Hewings simon.hewings@southandvale.gov.uk | Cabinet report |
| Revenue Budget 2024/25 and Capital Programme 2024/25 to 2028/29 - to recommend the budget to Council | No | Cabinet 9 Feb 2024 | Councillor Andy Crawford | 23 Oct 2023 | Scrutiny Committee 5 February 2024 | Simon Hewings simon.hewings@southandvale.gov.uk | Cabinet report |
| The Beacon, Wantage - to consider an appraisal of future service delivery | KEY | Cabinet 9 Feb 2024 | Councillor Debra Dewhurst | 6 Oct 2023 | Scrutiny Committee 5 December 2023 | Andrew Busby andrew.busby@southandvale.gov.uk | Cabinet report |

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MARCH DECISIONS

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| Housing Delivery Strategy Action Plan - to review the action plan | No | Cabinet 8 Mar 2024 | Councillor Sue Caul | 4 Dec 2023 | | Nigel Bower nigel.bower@southandvale.gov.uk | Cabinet report |
| Empty Homes Policy - to approve a new policy | KEY | Cabinet 8 Mar 2024 | Councillor Helen Pighills | 4 Dec 2023 | Scrutiny Committee January 2024 | Phil Ealey phil.ealey@southandvale.gov.uk | Cabinet report |
| Private Sector Housing Enforcement - to approve a new policy | KEY | Cabinet 8 Mar 2024 | Councillor Helen Pighills | 4 Dec 2023 | Scrutiny Committee January 2024 | Phil Ealey phil.ealey@southandvale.gov.uk | Cabinet report |
| Oxfordshire Councils Charter - to adopt the charter | KEY | Cabinet 8 Mar 2024 | Councillor Bethia Thomas | 12 Oct 2023 | | Tim Oruye tim.oruye@southandvale.gov.uk | Cabinet report |
| Didcot Technology Park - to recommend Council to adopt a local development order | No | Cabinet 8 Mar 2024 | Councillors Diana Lugova | 4 Dec 2023 | | Adrian Butler adrian.butler@southandvale.gov.uk | Cabinet report |

APRIL DECISIONS

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| UK Shared Prosperity Fund - to award UK Shared Prosperity Fund E3: Creation of/Improvements to Green Spaces | KEY | Head of development and corporate landlord 10 Nov 2023 | Councillor Neil Fawcett | 13 Oct 2023 | | Nick King nick.king@southandvale.gov.uk | Officer key decision form |
| UK Shared Prosperity Fund - to award a contract to deliver UK Shared Prosperity Fund intervention E29: Supporting Decarbonisation | KEY | Head of development and corporate landlord 10 Nov 2023 | Councillor Neil Fawcett | 13 Oct 2023 | | Nick King nick.king@southandvale.gov.uk | Officer key decision form |
| Waste Vehicle Purchasing Strategy - to approve a strategy | KEY | Cabinet 19 Apr 2024 | Councillor Mark Coleman | 4 Dec 2023 | Joint Scrutiny Committee 25 March 2024 | Scott Williams scott.williams@southandvale.gov.uk | Cabinet report |
| Tree planting policy - to review the policy for planting trees on council land | KEY | Cabinet 19 Apr 2024 | Councillor Andy Crawford | 2 Oct 2023 | | Karen Lister karen.lister@southandvale.gov.uk | Cabinet report |
| JULY DECISIONS | | | | | | | |
| Rural England Prosperity Funding - to award round 2 grant funding | KEY | Head of development and corporate landlord 10 Nov 2023 | Councillor Neil Fawcett | 13 Oct 2023 | | Nick King nick.king@southandvale.gov.uk | Officer key decision form |

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| UK Shared Prosperity Fund - to award grant funding under UK Shared Prosperity Fund intervention E22: Enterprise Infrastructure and Employment/Innovation sites | KEY | Head of development and corporate landlord 10 Nov 2023 | Councillor Neil Fawcett | 13 Oct 2023 | | Nick King nick.king@southandvale.gov.uk | Officer key decision form |
| Waste and Street Cleansing Strategy and Service - to approve the strategy | KEY | Cabinet July 2024 | Councillor Mark Coleman | 4 Dec 2023 | | Scott Williams scott.williams@southandvale.gov.uk | Cabinet report |